Transcript: Introduction to UNB WorldCat

In this video and its accompanying resources you will learn how to:
- locate UNB Libraries' catalogue,
- perform a basic catalogue search,
- apply limiters to search results,
- use subject headings to further your searches, and
- use the document delivery service.

A library catalogue is a kind of **database** that you can search to find materials, including books, journals, newspapers, or films. At UNB Libraries, the main catalogue is **UNB WorldCat**. It contains millions of bibliographic records from libraries worldwide, including e-journals and e-books, along with selected journal articles. When you run a search, UNB WorldCat searches multiple libraries' records and displays UNB Libraries' materials first.

You can search by keyword, author, title, subject, and more.

It is easy to modify your search results using the sorting feature and the multiple facets, also known as limiters, to the left of your results, such as format, author, year of publication, and language.

Clicking on the title takes you to the catalogue record. Go into the "Description" for publication information and a summary. Check "Editions & Formats" to locate different editions and formats. You will come across items that are print, electronic, or both.

For electronic items, click the "View ebook" link under "Availability."

Back on the search results page, you will find the same "View ebook" link directly under the item.

The "Description" is an important part of the catalogue record. This is where you will often find the book's table of contents. You can also find links to the subject headings for your item. **Subject headings** are specific words or phrases used by a database or a catalogue to describe a given topic. Similar to hashtags used in social media, subject headings enable you to retrieve more precise search results on a specific topic.

The cite/export link is a feature that helps you cite your sources. You can choose the citation style and copy and paste a formatted citation into your paper. Be sure to review and edit the citation information, since this tool does make errors.

The catalogue can also be used to search libraries worldwide. Simply change the setting of your search from UNB Libraries to Libraries Worldwide to access the holdings of other institutions. When you come across an item that we don't have, use the "Request item" button to order the resource from another library. You can also request an item we don't have via the Document Delivery link in our Quick Links. See the video included in this module for more information: **How can I get research materials from other libraries?**

If you are accessing UNB WorldCat from off campus, you will be prompted to log in with your university credentials--the same login and password you use to access the UNB portal at my.unb.ca

In this video, you have learned how to:
- locate UNB Libraries' catalogue,
- perform a basic catalogue search,
- apply limiters to search results,
- use subject headings to further your searches, and
- use the document delivery service.

If you have any questions, talk to us via the virtual chat on the Libraries' web page or go to our Research Help page located under the "Help" tab www.lib.unb.ca/research. This page is full of research tips and includes links to useful videos.