FilmMaking Workshop - Quick Reference Guide

Shots

Facets of a story	Shot options
Where (environment)	Establishing (or wide) shot
Who (the subject)	Close up
What (drama/actions performed by or on subject)	Long or wide shot
When (time period, at a point in a given story)	 -Continuous shot or long take (representing space + time), -Close up of symbolic objects (sun, moon, clock) or actions (walking feet, reaching for a door knob) -see Pacing /Shot to Shot below
Why (internal decisions making of the subject, or emotional effect upon)	Extreme close up, sequence of other shots explaining back story

Motions / Perspectives

Action	Description and Use
Static	The camera remains completely still, capturing a fixed frame. Use : Used for stability, to establish a scene, or create a sense of normalcy.
Pan	The camera rotates horizontally from a fixed position. Use : Used to reveal or follow action horizontally, or to connect different elements in a scene.
Whip Pan	A rapid and abrupt pan movement, creating a blur effect. Use : Used for transitions between shots, to convey disorientation or sudden change.

Gimble	The camera is attached to a stabilizing device, allowing for smooth handheld- like movement. Use : Used for fluid and dynamic shots (e.g., following a subject) while maintaining stability.
Handheld	The camera is held by the operator without stabilization, resulting in a shaky, documentary-style look. Use : Used to create a sense of immediacy, chaos, or realism.
Zoom in / out	Combines a zoom with a physical camera movement, often called a "zolly" or "dolly zoom." Use : Creates a surreal or disorienting effect, often used to convey a character's emotional state.
Pull Focus	The focus shifts smoothly from one subject to another within a shot. Use : Draws attention to different elements in the frame, guiding the viewer's focus.

Pacing / Shot to Shot

Strategy	Description
Single take (continuous shot)	All the action takes place in one long take , may involve significant camera movement, implying continuous action
Cutaway shots (hard / standard cuts)	Cutting from clip A to clip B within the same scene or between scenes – can be used to convey a narrative or cover mistakes. Spoken parts may sometime overlap across cuts (from "talking head" to "action shot + voice over)
Jump cuts	Jumping to a later point in the same scene, usually from the same or slightly different composition, giving the effect of jumping forward in time
Cross dissolves	Gradual (fast or slow) fade from one shot to another, denoting a significant change in time/space