

USE OF COPYRIGHT MATERIALS

I. POLICY STATEMENT

The University of New Brunswick is committed to complying with the Canadian Copyright Act and respects intellectual property. It is the responsibility of each individual to observe the Canadian Copyright Act and this Policy. The University of New Brunswick is not responsible for individual infringements that violate the Canadian Copyright Act.

The University of New Brunswick has various licensing agreements that permit the use of materials beyond the rights provided by the Canadian Copyright Act. The use of licensed materials is governed by the agreed terms of the license. Faculty and staff may also enter into individual licensing agreements; it is the responsibility of the individual to maintain proper records for each agreement.

Certain uses of Copyright Materials may be covered by user rights in which case no permission is required. For further information related to user rights, see the University's Copying Guidelines.

II. ROLES AND RESPONSIBILITIES

In order to avoid infringement, it is the responsibility of faculty and staff to ensure that Copyright Materials are used in accordance with the Canadian Copyright Act and this Policy. As unauthorized use of Copyright Materials is contrary to the law and subject to legal recourse, it is the responsibility of all faculty and staff at the University to exercise care in ensuring proper authorization has been obtained for use of Copyright Materials and the particular use in question.

Unless permitted by a specific license or other contract, or by an exception under the Copyright Act through user rights, any use or reproduction of Copyright Materials, in whole or in part, by any means, is not allowed without the permission of the copyright owner.

All members of the university community, as appropriate to their role, are responsible for taking reasonable steps to adhere to this Policy. The intent of this Policy is to assist the University in complying with Canadian Copyright Law. The University also supports the ability of faculty and staff to comply by providing copyright information, regular educational sessions, and assistance with rights.*

III. PROCEDURES

Copying Guideline:

<http://www.lib.unb.ca/copyright/unbCopyrightGuideline2011.pdf>

UNB Libraries' Reserve Guide:

<http://www.lib.unb.ca/faculty/reserves.php>

IV. FURTHER INFORMATION

UNB Libraries' Copyright information website:

<http://www.lib.unb.ca/copyright/>

Canadian Intellectual Property Office website:

<http://www.cipo.ic.gc.ca/eic/site/cipointernet-internetopic.nsf/eng/home>

* Policy and Roles and Responsibilities has been adapted from information developed by the University of Regina.